

T E N D E R D O C U M E N T

No: GCC/0001/2024

Gun & Country Club Islamabad hereby invites sealed tenders from suppliers / firms, on item rate basis, for the below heads and other items as per Annexures

GENERAL TERM & CONDITIONS

1. The firms should have a minimum of 3 years of experience in supply/Repairing/Installation of items being procured, and should have proper office in Islamabad, Rawalpindi, Lahore & Karachi.
2. Sealed tenders are required to reach the undersigned on or before **23rd February, 2024** before close of business i.e. 5:00 p.m. along with a cross cheque/Pay Order of **Rs. 2,500/-** in favor of “Gun & Country Club Islamabad” (Non-refundable) as bid money.
3. All quotations should be submitted on proper letter head.
4. The rates quoted shall be considered valid for the period of 2 months. The firms will be bound to deliver the goods of the approved quality at Gun & Country Club Islamabad on agreed rates. No delivery charges will be paid.
5. All quotations should be addressed to :
Tender/Purchase Committee
Gun & Country Club Islamabad
Pakistan Sports Complex,
Islamabad. Pakistan
P.O.Box No. 3017
6. The bid should not have any over-writing or cutting. Bids with any of the aforementioned defects will not be considered.
7. Incomplete quotations, quotations not conforming to tender requirements or with vague replies will not be considered.
8. Firms should clearly state whether the quoted prices are **INCLUSIVE** or **EXCLUSIVE** of government taxes.
9. All the taxes levied must also be clearly stated.
10. Payments of the bills and invoices will be subject to the deduction of government taxes.
11. The selected firm should complete the delivery of items / services as per Gun & Country Club Islamabad schedule.
12. The sealed envelope must be super scribed with “**GCC/0001/2024**”.
13. Gun & Country Club reserves the right to extend the opening date of the bids, cancel the tender or accept /reject any or all bids, without assigning any reason.
14. The Tender/Purchase Committee may ask the bidders to provide samples of the quoted items.

ANNEXURE – I

PROCUREMENT OF STAFF UNIFORM

Uniforms and Shoes required including formal dress suits, security uniform, Sports suits, Shalwar Kameez (Ladies + Gents), Chef uniform, Waiters and Stewarding uniform and Shoes
For detailed please find below detail

S# No.	Description	Rate per item
1.	Formal Dress Suit (Pant, Shirt, Tie, Coat)	1
2.	Sports Suit (T. Shirt, Trouser, Upper Jacket)	1
3.	Chef / Cook / Tandoori Uniform (Chef Coat, Pant)	1
4.	Waiter Suits (Coat, Pant, Shirt, Tie)	1
5.	Steward Suits (Pant, Shirt/Jacket)	1
6.	Ladies (Shalwar Kameez with Shawl)	1
7.	Driver (Shalwar Kameez with waistcoat)	1
8.	Security Uniform, Pant and Long Shirt	1
9.	Uniform for Managers (Pant, Dress Shirt, Coat)	1
10.	Uniform for Maintenance Supervisor (Safari Suite)	1
11.	Uniform for Electricians (T. Shirt, Trouser, Upper Jacket)	1
12.	Uniform for Tennis Staff (T. Shirt, Trouser, Upper Jacket)	1

Interested bidders must submit a sealed bid through registered post or TCS on address PO Box 3017, Pakistan Sports Complex, Islamabad not later than **23rd February, 2024** to participate in the bid.